

Regulations for Grant Funding to Cover the Costs of Scientific Research Conducted by Individuals Studying in the "African Studies" Program, Second-cycle Studies, at the Faculty of Oriental Studies.

§ 1

1. Individuals studying in the "African Studies" program, second-cycle studies, organized by the Faculty of Oriental Studies, may apply for financial support to carry out research projects.
2. Funding will be awarded on a competitive basis until the exhaustion of financial resources allocated for the respective calendar year. Information about financial resources allocated for activities in a given calendar year will be published at the beginning of each calendar year on the website of the Chair of Languages and Cultures of Africa at the Faculty of Oriental Studies, hereinafter referred to as the Chair.

§ 2

The competition is decided by a three-member Competition Commission of the Chair, appointed once a year by the Head of the Chair from among its employees.

§ 3

1. Applications for funding of research projects are considered based on the following documents:
 - 1) application as prepared according to the template in Attachment 1, which includes: the title of the research project, description of the research project, research plan, scientific goal of the project and its significance, detailed project budget;
 - 2) a brief opinion of the Year Advisor or the supervisor of the master's thesis.
2. Signed and scanned documents should be sent in PDF format to the email address african.studies@uw.edu.pl. Applications are accepted and processed continuously throughout the academic year.

§ 4

1. The main criteria for evaluating research projects include:
 - 1) the academic value of the research project (e.g., innovative character, use of modern research methods);
 - 2) the reliability of the presented project budget;
 - 3) the planned final outcome of the project (e.g., master's thesis or publication).

2. Acceptable cost categories include:

- a) field research (costs of tickets, accommodation, and per diems);
- b) purchase of proofreading services of the text presenting results of the research;
- c) covering the costs of publishing (payment for typesetting, preparation of reprints, and printing);
- d) covering the costs of participating in an international conference with a paper that results in publication (maximum length of stay is 5 days, covering conference fees, tickets, accommodation, and per diems);
- e) library query in a foreign scientific center (covering costs of tickets, accommodation, and per diems);
- f) purchase of equipment (purchase limited to audio and video recording equipment necessary for collecting research data)ⁱ;
- g) other justified costs (e.g., payment for the service of making scans of source materials or payment for the preparation of copies of audio and video recordings).

§ 5

1. The funds awarded by the Commission must be spent in accordance with the financing principles for research activities effective at the Faculty of Oriental Studies of the University of Warsaw, available at: <https://orient.uw.edu.pl/pracownicy/badania/>
2. The person who has received funding for research activities under the program is obliged to provide substantive and financial reports in accordance with the principles detailed on the Faculty of Oriental Studies website: <https://orient.uw.edu.pl/pracownicy/finanse/>
3. Substantive and financial reports must be submitted within 30 days from the date specified in the application as the final date of the research.
4. Substantive and financial reports prepared according to the template in Attachment 2 should be sent to african.studies@uw.edu.pl.
5. In case the Applicant does not submit complete substantive and financial reports, or if they are not accepted by the Commission, s/he may be called upon by the decision of the Commission to return the entire or part of the received funding or be subject to disciplinary responsibility in accordance with the regulations applicable at the University of Warsaw.

§ 6

Individuals who have received funding in previous years may apply for funds again, provided they have presented satisfactory results of previous research and have submitted substantive and financial reports.

§ 7

The regulations have been prepared in two language versions: Polish and English. In case of any ambiguities and disputes arising from the interpretation of its provisions, the Polish version is the basis for interpretation.

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- i The purchased equipment will pass into the possession of the Chair of African Languages and Cultures upon completion of the research.